

AGENDA  
CUMBERLAND COUNTY UTILITIES AUTHORITY  
July 18, 2013

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. ROLL CALL
5. MINUTES OF THE REGULAR MEETING OF JUNE 20, 2013
6. REPORTS
  - A. DIRECTOR
  - B. ENGINEER
  - C. AUDITOR
  - D. GENERAL COUNSEL
  - E. COMMITTEES
    - (1) COMMUNITY/INDUSTRIAL RELATIONS – Commissioner Friedman
    - (2) EMPLOYEE RELATIONS – Commissioners Edwards
    - (3) FACILITIES EXPANSION/CONSTRUCTION - Commissioner Olbrich
    - (4) FINANCE AND BUDGET – Vice-Chairman Wasserman
    - (5) OPERATIONS/INSURANCE - Commissioner Boutros
    - (6) AD HOC – Commissioner Bethea
9. RESOLUTIONS - None
10. TREASURER'S REPORT
  - A. CASH POSITION OF THE AUTHORITY
  - B. RESOLUTION APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
  - C. RESOLUTION OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY AUTHORIZING PAYMENT OF CERTAIN COSTS AND EXPENSES FROM THE CCUA SERIES 2010-2013 NJEIT CONSTRUCTION FUND
11. CHAIRMAN'S REMARKS
12. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
13. PUBLIC PORTION
14. ADJOURNMENT

# CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
EDWARD BETHEA	x			
SAMEER BOUTROS	x			
ANGELIA EDWARDS	x			
HARVEY FRIEDMAN	x			
DONALD OLBRICH	x			
KEITH WASSERMAN	x			
ALBERT JONES	x			

RESOLUTION 2572  
 Offered By Olbrich  
 Seconded By Wasserman  
 Dated July 18, 2013

A RESOLUTION OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY  
 AUTHORIZING PAYMENT OF CERTAIN COSTS AND EXPENSES  
 FROM THE CCUA SERIES 2010-2013 NJEIT CONSTRUCTION FUND

BE IT RESOLVED BY THE CUMBERLAND COUNTY UTILITIES AUTHORITY  
 (the "Authority"), as follows:

Section 1. The costs and expenses which are set forth in the certificate entitled "Requisition and Certification as to Payment of Costs and Expenses From the CCUA Series 2010-2013 NJEIT Construction Fund" which is attached hereto as Exhibit A and which, by this reference, is made a part hereof as if set forth in full herein, are hereby authorized to be paid on July 18, 2013 from monies which are on deposit in the CCUA Series 2010- 2013 NJEIT Construction Fund , which has been established and created in accordance with the provisions of a Resolution of the Authority, duly adopted December 20, 2012, entitled "Supplemental Resolution Authorizing the Issuance of Not to Exceed \$2,100,000 Aggregate Principal Amount of Sewer System Revenue Bonds, Series 2013 of the CCUA".

Section 2. TD BANK, NA, Cherry Hill, New Jersey, in its capacity as Trustee for the holders of the CCUA Series 2010- 2013 NJEIT Construction Fund, is hereby authorized to withdraw such monies from the Fund, and to make payment of same, in accordance with the terms hereof and the terms of the attached requisition.

Section 3. This Resolution shall take effect immediately.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, July 18, 2013 at 4:30 p.m. prevailing time.

DATED: July 18, 2013

# CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
EDWARD BETHEA	x			
SAMEER BOUTROS	x			
ANGELIA EDWARDS	x			
HARVEY FRIEDMAN	x			
DONALD OLBRICH	x			
KEITH WASSERMAN	x			
ALBERT JONES	x			

RESOLUTION 2571

Offered By Olbrich

Seconded By Bethea

Dated July 18, 2013

## A RESOLUTION APPROVING AND AUTHORIZING THE PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS

WHEREAS, certain operating account vouchers have been received, reviewed, approved and recommended for payment by the Cumberland County Utilities Authority's Finance Committee,

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority that subject to the availability of funds the vouchers listed herein in the total sum of \$151,611.41 be and the same are hereby approved for payment and that the Chairman and Treasurer are authorized and directed to issue checks against the Operating Account in payment of the same.

Cumberland County  
Utilities Authority

DATED: July 18, 2013

# CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
EDWARD BETHEA	x			
SAMEER BOUTROS	x			
ANGELIA EDWARDS	x			
HARVEY FRIEDMAN	x			
DONALD OLBRICH	x			
KEITH WASSERMAN	x			
ALBERT JONES	x			

RESOLUTION 2570  
 Offered By Wasserman  
 Seconded By Edwards  
 Dated July 18, 2013

## RESOLUTION AUTHORIZING PARTICIPATION IN A GOVERNMENT ENERGY AGGREGATION PROGRAM WITH THE COUNTY OF CUMBERLAND BOARD OF CHOSEN FREEHOLDERS

WHEREAS, on February 26, 2013 the Cumberland County Board of Chosen Freeholders adopted Resolution 2013-150 which approved the hiring of a State of New Jersey approved energy aggregator for preparing and running a reverse on-line auction for electricity; and

WHEREAS, the Cumberland County Utilities Authority desires to be a participating agency with the County, in said program.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the Authority shall supply the State of New Jersey approved energy aggregator all Cumberland County Utilities Authority usage.
2. That there shall be no direct cost to the Authority.
3. That this resolution shall take effect immediately upon passage.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, July 18, 2013 at 4:30 p.m. prevailing time.

DATED: July 18, 2013

REGULAR MEETING  
CUMBERLAND COUNTY UTILITIES AUTHORITY  
July 18, 2013

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday, July 18, 2013 in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:

Albert Jones, Chairman  
Keith Wasserman, Vice Chairman  
Ed Bethea, Commissioner  
Sam Boutros, Commissioner  
Angelia Edwards, Commissioner  
Harvey Friedman, Commissioner  
Donald Olbrich, Commissioner  
Steve Testa, Auditor  
Jerome A. Harris, Engineer  
Robert O'Donnell, General Counsel  
James Quinn, Treasurer  
C. Kenneth Hill, Secretary  
G. Steven Errickson, Director  
A. Michael Fernandez, Deputy Director  
Sandy Acevedo, Business Administrator  
Patti McAllister, Assistant Secretary – Treasurer

Chairman Jones called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led in the flag salute.

Secretary Hill called the roll and a quorum was present.

Chairman Jones called for a motion to approve the minutes of the Regular Monthly Meeting of June 20, 2013. Motion was made by Commissioner Olbrich, seconded by Commissioner Bethea and was carried unanimously at roll Call.

Chairman Jones called for reports.

## **REPORTS**

### **Director**

Director Errickson submitted the June 2013 Discharge Monitoring Report (DMR) for inclusion in the minutes of this meeting. He stated that we were in compliance with all discharge permits limits.

The Director reported that he attended State Senate Budget hearing in Trenton with other members of the A.E.A. on June 24, 2013 to testify in opposition to S-2844, the Norcross bill. This bill would permit County Utilities Authorities to fund improvements to County infrastructure through the Authority's undesignated fund balance or unreserved retained earnings. Any such infrastructure improvements shall only be made by written agreement between the Authority and the governing body of the County. With the help of State Senator Jeff Van Drew we were able to modify S-2844 to only include the Counties of Camden, Gloucester and Union into the bill, excluding all other counties at this time.

The Safety Orientation Program C.D. for contractors and visitors is in the final stage of completion. CCUA staff and plant personnel met with our safety consultant Joe Demarco and together formulated the program.

He further reported that the Shared Services Agreement with Cumberland County, CCIA, Board of Social Services and Cumberland County Workforce Development has been completed and signed. Dale Finch has been hired to serve as consultant and to examine and evaluate areas for cost savings and shared services. Mr. Finch has been on site and started preliminary work here.

He noted that he attended a luncheon in New Brunswick regarding Clean Energy and Clean Water on June 26, 2013. While there he met with NJDEP Commissioner Bob Martin and former Governor Christy Whitman who were both speakers at the event.

Director Errickson reported that he met with CCUA staff and K.D.I. Inc. who is currently our vendor and supplies leased copy machines to us. The purpose of the meeting was to explore server, scanner and software on the market for use at the CCUA. The purpose of this equipment is to scan and archive all of our GIS data and blueprints digitally. In doing so we will be able to search and find prints quickly and be able to print sections to full scale drawings if needed. This ability would help us and future employees in emergencies and maintenance repairs. In addition to the large format prints, the software included will also help organize and catalog our existing documents such as purchase orders, invoices and any other financial files. The Authority is looking into shared service with other County agencies that already have or need to archive important documents in order to lower costs.

Director Errickson reported that Spectra Serve has started the Digester Cleaning Project and is now fifty percent complete. The project is on schedule and within budget limits. Some work time was lost due weather on July 12, 2013 and an equipment failure on July 15. The dewatered material was initially taken to GCUA for incineration when it was primarily sludge. Now the residue is mostly accumulated grit, rags and plastics and is being taken to the landfill. The disposal cost is about the same. It is anticipated to have the primary digester completed by the week of July 22.

Director Errickson also noted that Treatment Plant Upgrades with QUAD Construction is also underway and on schedule. NJDEP inspector was on site July 16, 2013 and reported everything concerning the project passed his inspection. Work on the primary clarifier coating is expected to be completed around July 26. There has been some delay due to weather and there were two incidents when the discharge trough, which is kept pumped down, overflowed. One of these incidents was due to the extreme rainfall on Friday July 12, and the other was due to a leaking plumbing fixture. Metalwork for the digester cover replacement has arrived. Demolition and assembly is expected to start the last week of July. The aeration system upgrade is expected to start the first week of August.

The Director also reported that the Authority insurance inspector from the JIF, Mr. Anthony Fragale reported to NJDEP, what he believes are, two violations. The first was for excessive scale buildup noted during an internal inspection. The second violation was a burner/fuel supply issue. The second issue can, and is being corrected by replacing the corroded pipe in question. DEP informed the Authority that it must corrected by installing a water separator that will take the moisture away from the methane gas. The cost for this improvement to both boilers is about thirty three thousand dollars(\$33,000). There is no guarantee it will solve the problem. In the mean time the Director has called in an independent Blue Seal Boiler Operator to examine both of boilers and make his recommendation and or confirm JIF inspector findings. The Blue Seal Operator recommended that we retune our boilers and adjust our air fuel mixture in order to solve the issue. He also believes the installation of water separators is a waste of money. We have also asked CME Associates to provide us with their ideas on this issue.

On July 12, 2013 the Director met with Ken Mecouch, Kim Wood and Michael Fernandez to discuss the possibility of installing sewer lines along the Bay Shore and connect to our plant. We have the capacity and with a suction vacuum system, it might be possible. There is a lot of interest at the State level and we now know that the DEP is visiting Gandy's Beach and Money Island on July 22, 2013. An investment now, will mean savings in Blue Acre Money, a retention of ratables, tourist dollar revenue estimated to be around two hundred million

dollars, environment and saving the Delaware Bay. It was indicated that possible grant money was available for a cost benefit analysis to be performed.

Also a meeting was held with Bonnie Rick from Hardenberg Insurance Group, Sandy Acevedo, Patti McAllister and the Director to discuss JIF application renewal and JIF membership which ends on January 14, 2014. Items also discussed were the Cumberland County Insurance Commission, claims and safety concerns.

The Director also reported that summer application at Cumberland Nursery has started.

South Jersey Ethanol is working on the installation of their ethanol still and storage facility. They have been advised that an industrial discharge permit will be required and with the required public comment period, it could take at least ninety days to issue a permit. So far, we have not received anything from them to begin the permit process.

Discharge from Buona Vita has improved significantly since their serious oil and grease violations earlier in the year. Presumably this is due to now having an employee whose job is to oversee their pretreatment operation.

Resolution "A" Authorizing participation in a government energy aggregation program with the County of Cumberland Board of Chosen Freeholders is the only resolution on today's agenda.

### **Engineer**

Mr. Harris reported he had attended a meeting on June 20, 2013 with the Director and Deputy Director to discuss updating the Authority's five year Capital Improvement Program.

Mr. Harris went on to report that he had reviewed the three bids submitted on June 18, 2013 for the rebid of the Digester Cleaning project. He concurred with the award of contract to the apparent low bidder, SpectraServ, Inc.

Mr. Harris went on to report that after a review of the boiler issue with the Director, he concurred with the course of action being taken by CCUA.

### **Auditor**

Mr. Testa reported that he has completed the updated calculation of the Authority's maximum allowable Connection Fee as of December 31, 2012 in accordance with the Statutes (N.J.S.A. 40:14B-22). The maximum allowable Connection Fee is \$ 3,145. The current fee charged by the Authority is \$ 2,700.

Mr. Testa also reported working with management, the trustee and Bond Counsel regarding the Bond Reserve Fund requirement.

### **General Counsel**

Mr. O'Donnell stated that the complaint against KB Septic was completed with updated numbers to be sent to Gloucester County on Monday.

Mr. O'Donnell reported that during the past month he had numerous conversations with the Director regarding the work done by J.P. Smith Contractors to the clarifier and the claim with Colonial Surety Company. After much back and forth, the bond company decided there was a dispute between the parties and chose not to provide coverage. A correspondence was sent to the bond company on July 9, 2013 advising the Authority disagreed with their opinion that there was a dispute over who was at fault, and that we would be filing a complaint to seek the associated costs. The Director and staff are in the process of getting me the cost so I may then draft a Complaint against the contractor and the bond company.

Mr. O'Donnell stated he was available for any questions or concerns by staff and commissioners.

### **Committees**

There were no committee meetings or reports issued for the past month.

### **RESOLUTIONS**

RESOLUTION (2570) A RESOLUTION AUTHORIZING PARTICIPATION IN A GOVERNMENT ENERGY AGGREGATION PROGRAM WITH THE COUNTY OF CUMBERLAND BOARD OF CHOSEN FREEHOLDERS, offered by Commissioner Wasserman, seconded by Commissioner Edwards and carried unanimously at roll call.

### **Treasurers Report**

Revenue Account	\$ 7,898.96
Operating Account	1,283,818.63
Petty Cash	500.00
Sensor Account	6,729.93
General Account	1,290,326.69
Plant Reconstruction/Replacement	1,933,223.98
Trust Account	2,609,058.43
Total Cash Position	\$ 7,131,556.62

Treasurer Quinn reported that the bills submitted for payment today for the Operating Account total \$151,611.41. The Authority Chairperson and Secretary have checked the vouchers. The Operating Account has sufficient funds to cover these checks and approval of Resolution B is recommended. The monthly bank statements are available for review if anyone is interested.

RESOLUTION (2571) APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS, offered by Commissioner Olbrich, seconded by Commissioner Bethea and carried unanimously at roll call.

RESOLUTION (2572) A RESOLUTION OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY AUTHORIZING PAYMENT OF CERTAIN COSTS AND EXPENSES FROM THE CCUA SERIES 2010-2013 NJEIT CONSTRUCTION FUND, offered by Commissioner Olbrich, seconded by Commissioner Wasserman and carried unanimously at roll call.

### **Chairman's Remarks**

Chairman Jones thanked the staff for looking into the possibility of expansion of the plant and the use of our unused capacity while looking out for the Bay Shore Communities.

### **Commissioners**

Commissioner Bethea questioned the Director about the insurance inspection that led to the complaint at the NJDEP, which was answered by the Director.



**Public**

Freeholder Doug Long stated that he supported the Director with the direction he was taking with the possible expansion of this facility and at the same time being willing to help the Bay Shore Communities. He also wanted to let the Authority know about a question that will be on the November ballot dealing with the Bay Shore Communities.

Chairman Jones asked for a motion to go into Executive Session for Personnel Matters and stated that no action would be taken after the session.

A motion to close the public portion of the meeting and go into Executive Session was offered by Commissioner Bethea, seconded by Commissioner Wasserman and carried unanimously at roll call.

Following the return to the regular meeting, the meeting was adjourned on a motion by Commissioner Bethea.

The next regular Monthly Meeting of the Cumberland Counties Utilities Authority will be held Thursday, August 15, 2013 in the Public Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey at 4:30 pm.

Respectfully submitted,



C. Kenneth Hill, Secretary