

AGENDA
CUMBERLAND COUNTY UTILITIES AUTHORITY
FEBRUARY 21, 2013

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. OATH OF OFFICE TO COMMISSIONER(S) OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY
5. ROLL CALL
6. MINUTES OF REGULAR MEETING OF JANUARY 17, 2013
7. REORGANIZATION
 - A. VICE-CHAIRPERSON REQUESTS A MOTION THAT GENERAL COUNSEL BE APPOINTED TEMPORARY CHAIRMAN FOR THE PURPOSE OF ELECTING A CHAIRPERSON OF THE AUTHORITY FOR 2013
 - B. NOMINATIONS OF CHAIRPERSON
 - C. RESOLUTION APPOINTING CHAIRPERSON OF THE CCUA
 - D. NOMINATIONS OF VICE CHAIRPERSON
 - E. RESOLUTION APPOINTING VICE CHAIRPERSON OF THE CCUA
8. APPOINTMENT OF 2013 COMMITTEES
9. REPORTS
 - A. DIRECTOR
 - B. ENGINEER
 - C. AUDITOR
 - D. GENERAL COUNSEL
 - E. COMMITTEES
 - (1) COMMUNITY/INDUSTRIAL RELATIONS
 - (2) EMPLOYEE RELATIONS
 - (3) FACILITIES EXPANSION/CONSTRUCTION
 - (4) FINANCE AND BUDGET
 - (5) OPERATIONS/INSURANCE
 - (6) AD HOC
10. RESOLUTIONS
 - A. A RESOLUTION APPROVING ANNUAL SCHEDULE OF REGULAR MONTHLY MEETINGS OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY
 - B. RESOLUTION APPROVING AN INTERLOCAL SERVICE AGREEMENT WITH THE CUMBERLAND COUNTY IMPROVEMENT AUTHORITY FOR HAZARDOUS WASTE CLEANUP DAYS
 - C. RESOLUTION APPROVING SPECIFICATIONS AND AUTHORIZING ADVERTISEMENT FOR BIDS FOR THE SUPPLY AND DELIVERY OF POLYMER
 - D. RESOLUTION AMENDING AND UPDATING THE BY-LAWS OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY
11. TREASURER'S REPORT
 - A. CASH POSITION OF THE AUTHORITY
 - B. RESOLUTION APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
12. CHAIRMAN'S REMARKS
13. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
14. PUBLIC PORTION
15. ADJOURNMENT

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
SAMEER BOUTROS	x			
ANGELIA EDWARDS	x			
HARVEY FRIEDMAN	x			
ALBERT JONES			x	
DONALD OLBRICH	x			
KEITH WASSERMAN	x			

RESOLUTION 2543
 Offered By Boutros
 Seconded By Wasserman
 Dated February 21, 2013

RESOLUTION APPOINTING ALBERT JONES AS CHAIRMAN OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY

BE IT RESOLVED BY THE CUMBERLAND COUNTY UTILITIES AUTHORITY as follows:

That Albert Jones be and he is hereby appointed Chairperson of the Cumberland County Utilities Authority for a term of one (1) year, and until his successor is appointed.

Passed and adopted at the regular (annual reorganization) meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, February 21, 2013 at 4:30 p.m. prevailing time.

Cumberland County
Utilities Authority

DATED: February 21, 2013

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
SAMEER BOUTROS	x			
ANGELIA EDWARDS	x			
HARVEY FRIEDMAN	x			
ALBERT JONES	x			
DONALD OLBRICH	x			
KEITH WASSERMAN			x	

RESOLUTION 2544

Offered By Friedman

Seconded By Edwards

Dated February 21, 2013

RESOLUTION APPOINTING KEITH WASSERMAN AS VICE-CHAIRMAN OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY

BE IT RESOLVED BY THE CUMBERLAND COUNTY UTILITIES
AUTHORITY as follows:

That Keith Wasserman be and he is hereby appointed Vice-Chairman of the Cumberland County Utilities Authority for a term of one (1) year, and until his successor is appointed.

Passed and adopted at the regular (annual reorganization) meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, February 21, 2013 at 4:30 p.m. prevailing time.

Cumberland County
Utilities Authority

DATED: February 21, 2013

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	
SAMEER BOUTROS	x				RESOLUTION 2545
ANGELIA EDWARDS	x				Offered By <u>Friedman</u>
HARVEY FRIEDMAN	x				Seconded By <u>Olbrich</u>
ALBERT JONES	x				Dated <u>February 21, 2013</u>
DONALD OLBRICH	x				
KEITH WASSERMAN	x				

A RESOLUTION APPROVING ANNUAL SCHEDULE OF WORKSHOP AND REGULAR MONTHLY MEETINGS OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY

WHEREAS, the Cumberland County Utilities Authority is a "Public Body" as defined in the "Open Public Meetings Act of 1975," Chapter 231, P.L. 1975 (hereinafter referred to as the Act); and

WHEREAS, the Act requires that the Cumberland County Utilities Authority, within seven (7) days following the Authority's annual reorganization meeting, prepare an annual schedule of meetings, and said schedule shall be: (1) Prominently posted in at least one public place reserved for such announcements; (2) provided to at least two (2) newspapers published in Cumberland County and having the greatest likelihood of informing the public; and (3) file a copy with the County Clerk's Office.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the 2013-2014 regular schedule of meetings shall take place at the Authority's Administration Building, Public Meeting Room (first floor) 333 Water Street, Bridgeton, New Jersey, and the time and dates of said meetings are as follows:

Any **Workshop Meetings** shall commence at 4:00 p.m., prior to the Regular Monthly Meeting.

All **Regular Monthly Meetings** shall commence immediately following the Workshop Meeting, or at 4:30 p.m., if no Workshop Meeting is held.

March 21, 2013	September 19, 2013
April 18, 2013	October 17, 2013
May 16, 2013	** November 25, 2013
June 20, 2013	December 19, 2013
July 18, 2013	January 16, 2014
August 15, 2013	February 20, 2014

** This meeting is on Monday following the third Thursday due to conflicting schedules.

2. That the bulletin board at the Cumberland County Court House, Bridgeton, New Jersey be designated as the official place for posting of such notices as are required by the Authority and the Cumberland County Utilities Authority Public Notice bulletin board.

3. The South Jersey Times and the Daily Journal are to be designated as newspapers to receive such notices as are required by the Authority.

4. That a copy be filed with the Cumberland County Clerk's Office as required by the Act.

5. That the Secretary of the Cumberland County Utilities Authority be the officer and person in charge with the responsibilities for the full and complete implementation of the documentation of this Resolution, and such other requirements as provided for by the Act.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, February 21, 2013 at 4:30 p.m. prevailing time.

DATED: February 21, 2013

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
SAMEER BOUTROS	x			
ANGELIA EDWARDS	x			
HARVEY FRIEDMAN	x			
ALBERT JONES	x			
DONALD OLBRICH	x			
KEITH WASSERMAN	x			

RESOLUTION 2546

Offered By Olbrich

Seconded By Wasserman

Dated February 21, 2013

**RESOLUTION APPROVING AN INTERLOCAL SERVICE
AGREEMENT WITH THE CUMBERLAND COUNTY IMPROVEMENT AUTHORITY
FOR HAZARDOUS WASTE CLEANUP DAYS**

WHEREAS, the Cumberland County Utilities Authority has been requested by the Cumberland County Improvement Authority to assist in funding hazardous waste cleanup days to be conducted for residents of Cumberland County; and

WHEREAS, the Authority will join the Cumberland County Improvement Authority, City of Millville Sewer Utility and the Landis Sewerage Authority as funding agencies for the hazardous waste cleanup day; and

WHEREAS, a hazardous waste cleanup day will be a benefit to the Authority as household hazardous wastes from Cumberland County will be diverted from the Authority's sewerage treatment system; and

WHEREAS, the Authority's contribution to hazardous waste cleanup day will not exceed Four Thousand Dollars (\$4,000.00),

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority to enter into a contract with the Cumberland County Improvement Authority to conduct hazardous waste cleanup days in Cumberland County; and

BE IT FURTHER RESOLVED that the Chairman and the Secretary of the Authority are authorized to execute an agreement with the Cumberland County Improvement Authority for hazardous waste cleanup days.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, February 21, 2013 at 4:30 p.m. prevailing time.

DATED: February 21, 2013

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
SAMEER BOUTROS	x			
ANGELIA EDWARDS	x			
HARVEY FRIEDMAN	x			
ALBERT JONES	x			
DONALD OLBRICH	x			
KEITH WASSERMAN	x			

RESOLUTION 2547

Offered By Friedman

Seconded By Olbrich

Dated February 21, 2013

A RESOLUTION APPROVING SPECIFICATIONS AND AUTHORIZING ADVERTISEMENT FOR BIDS FOR SUPPLY AND DELIVERY OF POLYMER

WHEREAS, the Authority's Director has prepared and submitted, at this meeting, certain Specifications for Supply and Delivery of Polymer, as more fully appears in said Specifications; and

WHEREAS, the Commissioners of the Cumberland County Utilities Authority approve said Specifications.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the aforesaid Specifications referred to in the preamble of this Resolution, prepared and submitted by the Director, be and the same are hereby approved.
2. That this Authority advertise for and accept bids for the Supply and Delivery of Polymer, a commonly used chemical product in the treatment of wastewater at the Authority's facility which requires Bidding due to the volume usage exceeding Bid limits, as set forth in said Specifications, at the earliest possible date.
3. That the Secretary of this Authority prepare all necessary advertising for bids in a form satisfactory to the approval by the General Counsel of this Authority.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, February 21, 2013 p.m. prevailing time.

DATED: February 21, 2013

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
SAMEER BOUTROS	x			
ANGELIA EDWARDS	x			
HARVEY FRIEDMAN	x			
ALBERT JONES	x			
DONALD OLBRICH	x			
KEITH WASSERMAN	x			

RESOLUTION 2548

Offered By Boutros

Seconded By Friedman

Dated February 21, 2013

RESOLUTION AMENDING AND UPDATING THE BY-LAWS OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY

WHEREAS, the Cumberland County Utilities Authority adopted By-Laws for the Authority by Resolution #53, dated November 16, 1978 which have been periodically amended; and

WHEREAS, the By-Laws were last amended by Resolution #2463 on January 19, 2012; and

WHEREAS, it was recommended by the Commissioners of the Authority and approved by Resolution #2534 on December 20, 2012, to reduce the number of Commissioners, which was presented to the Cumberland County Board of Chosen Freeholders; and

WHEREAS, the Cumberland County Board of Chosen Freeholders adopted a Resolution #2013-50 on January 8, 2013, reducing the Authority board members from nine (9) to seven (7) for purposes of economy; and

WHEREAS, with fewer members, it has been determined that amendments are necessary to the By-Laws; and

WHEREAS, amendments concerning the number of members have been discussed and reviewed, and are hereby recommended by the Commissioners.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the present By-Laws be amended, with the following additions or revisions as attached.

Article 2: Section 4. Special Meetings

Section 6. Quorum

Section 7. Voting

Article 8. Section 1. Committees

2. That the By-Laws, as amended, be adopted as the official By-Laws of the Cumberland County Utilities Authority for the conduct of its business and meetings.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, February 21, 2013 at 4:30 p.m. prevailing time.

DATED: February 21, 2013

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
SAMEER BOUTROS	x			
ANGELIA EDWARDS	x			
HARVEY FRIEDMAN	x			
ALBERT JONES	x			
DONALD OLBRICH	x			
KEITH WASSERMAN	x			

RESOLUTION 2549
 Offered By Friedman
 Seconded By Boutros
 Dated February 21, 2013

A RESOLUTION ESTABLISHING AN EMPLOYMENT AGREEMENT
 FOR G. STEVEN ERRICKSON AS DIRECTOR
 OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY

WHEREAS, the Cumberland County Utilities Authority approved Resolution #2540, on January 17, 2013 appointing G. Steven Errickson as Director of the Authority; and

WHEREAS, the Search Committee with members of the Authority's Employee Relations Committee, Finance & Budget Committee, Facilities Expansion and General Counsel have negotiated conditions of employment with Mr. Errickson and unanimously support the agreement.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority to establish an Employment Agreement with G. Steven Errickson, Director of the Authority, as follows:

1. The Agreement sets conditions of employment, salary and benefits for G. Steven Errickson for a period effective March 4, 2013 through February 28, 2016.
2. The Agreement shall remain in force until the expiration date or as terminated by procedures established in said agreement.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, February 21, 2013 at 4:30 p.m. prevailing time.

DATED: February 21, 2013

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
SAMEER BOUTROS	x			
ANGELIA EDWARDS	x			
HARVEY FRIEDMAN	x			
ALBERT JONES	x			
DONALD OLBRICH	x			
KEITH WASSERMAN	x			

RESOLUTION 2550
 Offered By Olbrich
 Seconded By Wasserman
 Dated February 21, 2013

**RESOLUTION RESCINDING RESOLUTION #2541 AND
 APPROVING ADVERTISEMENT FOR BIDS THE DESIGN AND PURCHASE OF
 ELECTRICAL CONSUMPTION OPTIMIZING EQUIPMENT**

WHEREAS, the Cumberland County Utilities Authority approved Resolution #2541 on January 17, 2013; and

WHEREAS, upon further review and concerns of General Counsel and Authority Engineer, the Commissioners of the Authority deemed it necessary to rescind Resolution #2541; and

WHEREAS, the Authority's Engineer and Acting Director have prepared and submitted at this meeting, certain Specifications for the Design & Purchase of Electrical Consumption Optimizing Equipment for the Cumberland County Utilities Authority Wastewater Treatment Plant, as more fully appears in said Specifications; and

WHEREAS, the Commissioners of the Cumberland County Utilities Authority approve said Specifications.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That Resolution # 2541 be rescinded.
2. That the aforesaid Specifications referred to in the preamble of this Resolution, prepared and submitted, be and the same are hereby approved.
3. That is Authority advertise for and accept bids for the Design and Purchase of Electrical Consumption Optimizing Equipment.
4. That the Secretary of the Authority prepare all necessary advertising for bids, in a form satisfactory to the approval by the General Counsel of this Authority.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, February 21, 2013 at 4:30 p.m. prevailing time.

DATED: February 21, 2013

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
SAMEER BOUTROS	x			
ANGELIA EDWARDS	x			
HARVEY FRIEDMAN	x			
ALBERT JONES	x			
DONALD OLBRICH	x			
KEITH WASSERMAN	x			

RESOLUTION 2551
 Offered By Wasserman
 Seconded By Olbrich
 Dated February 21, 2013

**RESOLUTION OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY
 CONCERNING REVIEW OF FINDINGS AND RECOMMENDATIONS
 OF THE LOCAL FINANCE BOARD MADE AT A MEETING
 OF SAID BOARD ON DECEMBER 12, 2012, IN ACCORDANCE WITH
 N.J.S.A. 40A:5A-6 and N.J.S.A. 58:11-B-9(a).**

WHEREAS, the findings and recommendations issued by the Local Finance Board (the "Board") at a meeting held by said Board on December 12, 2012, relating to the issuance of not to exceed \$2,100,000 in bonds (the "Bonds") by The Cumberland County Utilities Authority (the "Authority") through the New Jersey Environmental Infrastructure Trust (the "NJEIT") to permanently finance the construction costs associated with certain capital improvements of the Authority (the "Project") and to pay the costs of issuance associated with the Bonds, have been filed with the Secretary of the Authority, and a copy of such has been received by each member of the governing body; and

WHEREAS, N.J.S.A. 40A:5A-7 requires that the governing body of the Authority, within 45 days of receipt of the Local Finance Board's findings and recommendations, shall certify by resolution to the Local Finance Board that the members thereof have personally reviewed the findings and recommendations; and

WHEREAS, the members of the governing body of the Authority have personally reviewed the form of Local Finance Board's findings and recommendations on the proposed project financing as evidenced by group affidavit of the governing body; and

WHEREAS, failure to comply with this requirement may subject the members of the Authority to the penalty provisions of R.S. 52:27BB-52.

NOW THEREFORE, BE IT RESOLVED that the governing body of the Authority hereby states that it has complied with the requirements of N.J.S.A. 40A:5A-7 and does hereby submit a certified copy of this resolution and the required affidavit to the Board to show evidence of said compliance.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey on Thursday afternoon, February 21, 2013 at 4:430 p.m. prevailing time.

DATED: February 21, 2013