

AGENDA  
CUMBERLAND COUNTY UTILITIES AUTHORITY  
August 15, 2013

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. ROLL CALL
5. MINUTES OF THE REGULAR MEETING OF JULY 18, 2013
6. REPORTS
  - A. DIRECTOR
  - B. ENGINEER
  - C. AUDITOR
  - D. GENERAL COUNSEL
  - E. COMMITTEES
    - (1) COMMUNITY/INDUSTRIAL RELATIONS – Commissioner Friedman
    - (2) EMPLOYEE RELATIONS – Commissioners Edwards
    - (3) FACILITIES EXPANSION/CONSTRUCTION - Commissioner Olbrich
    - (4) FINANCE AND BUDGET – Vice-Chairman Wasserman
    - (5) OPERATIONS/INSURANCE - Commissioner Boutros
    - (6) AD HOC – Commissioner Bethea
7. RESOLUTIONS
  - A. RESOLUTION AUTHORIZING DISPOSAL OF SURPLUS PROPERTY THROUGH GOVDEALS
8. TREASURER'S REPORT
  - A. CASH POSITION OF THE AUTHORITY
  - B. RESOLUTION APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
  - C. RESOLUTION OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY AUTHORIZING PAYMENT OF CERTAIN COSTS AND EXPENSES FROM THE CUA SERIES 2010-2013 NJEIT CONSTRUCTION FUND
9. CHAIRMAN'S REMARKS
10. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
11. PUBLIC PORTION
12. ADJOURNMENT

# CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
EDWARD BETHEA				x
SAMEER BOUTROS	x			
ANGELIA EDWARDS				x
HARVEY FRIEDMAN	x			
DONALD OLBRICH	x			
KEITH WASSERMAN				x
ALBERT JONES	x			

RESOLUTION 2574

Offered By Olbrich

Seconded By Friedman

Dated August 15, 2013

RESOLUTION AUTHORIZING CUMBERLAND COUNTY UTILITIES AUTHORITY'S  
DIRECTOR TO CONTINUE EXPLORATION  
OF SEWER LINE EXPANSION OF BAY SHORE AREAS OF  
CUMBERLAND COUNTY

WHEREAS, the Cumberland County Utilities Authority Director, Cumberland County Freeholders and Bay Shore communities officials have discussed preliminary research and the feasibility of connecting those areas to sewer line service; and

WHEREAS, the Commissioners find it in the best interest of the residents of Cumberland County for the Director and staff to proceed with the exploration and feasibility of installing sewer lines from the Bay Shore communities to the Cumberland County Utilities Authority.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Cumberland County Utilities Authority to approve the continued exploration and feasibility of installing sewer line from the Bay Shore communities to the Cumberland County Utilities Authority.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, August 15, 2013 at 4:30 p.m. prevailing time.

DATED: August 15, 2013

# CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
EDWARD BETHEA				x
SAMEER BOUTROS	x			
ANGELIA EDWARDS				x
HARVEY FRIEDMAN	x			
DONALD OLBRICH	x			
KEITH WASSERMAN				x
ALBERT JONES	x			

RESOLUTION 2573  
 Offered By Olbrich  
 Seconded By Boutros  
 Dated August 15, 2013

## A RESOLUTION AUTHORIZING DISPOSAL OF SURPLUS PROPERTY THROUGH GOVDEALS

WHEREAS, the Cumberland County Utilities Authority is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Commissioners are desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Commissioners of the Cumberland County Utilities Authority,

2. The sale will be conducted online and the address of the auction site is govdeals.com.

3. The sale is being conducted pursuant to Local Finance Notice 2008-9.

4. The surplus property to be sold is as follows:

- One (1) Sharples Dewatering Centrifuge
- Eight (8) Aeolus Trailer tires
- One (1) Pipe Seamer

5. The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

6. The Cumberland County Utilities Authority reserves the right to accept or reject any bid submitted.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, August 15, 2013 at 4:30 p.m. prevailing time.

DATED: August 15, 2013

# CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
EDWARD BETHEA				x
SAMEER BOUTROS	x			
ANGELIA EDWARDS				x
HARVEY FRIEDMAN	x			
DONALD OLBRICH	x			
KEITH WASSERMAN				x
ALBERT JONES	x			

RESOLUTION 2575

Offered By Olbrich

Seconded By Friedman

Dated August 15, 2013

## A RESOLUTION APPROVING AND AUTHORIZING THE PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS

WHEREAS, certain operating account vouchers have been received, reviewed, approved and recommended for payment by the Cumberland County Utilities Authority's Finance Committee,

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority that subject to the availability of funds the vouchers listed herein in the total sum of \$177,185.57 be and the same are hereby approved for payment and that the Chairman and Treasurer are authorized and directed to issue checks against the Operating Account in payment of the same.

Cumberland County  
Utilities Authority

DATED: August 15, 2013

# CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
EDWARD BETHEA				x
SAMEER BOUTROS	x			
ANGELIA EDWARDS				x
HARVEY FRIEDMAN	x			
DONALD OLBRICH	x			
KEITH WASSERMAN				x
ALBERT JONES	x			

RESOLUTION 2576  
 Offered By Olbrich  
 Seconded By Boutros  
 Dated August 15, 2013

A RESOLUTION OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY  
 AUTHORIZING PAYMENT OF CERTAIN COSTS AND EXPENSES  
 FROM THE CCUA SERIES 2010-2013 NJEIT CONSTRUCTION FUND

BE IT RESOLVED BY THE CUMBERLAND COUNTY UTILITIES AUTHORITY  
 (the "Authority"), as follows:

Section 1. The costs and expenses which are set forth in the certificate entitled "Requisition and Certification as to Payment of Costs and Expenses From the CCUA Series 2010-2013 NJEIT Construction Fund" which is attached hereto as Exhibit A and which, by this reference, is made a part hereof as if set forth in full herein, are hereby authorized to be paid on August 15, 2013 from monies which are on deposit in the CCUA Series 2010- 2013 NJEIT Construction Fund , which has been established and created in accordance with the provisions of a Resolution of the Authority, duly adopted December 20, 2012, entitled "Supplemental Resolution Authorizing the Issuance of Not to Exceed \$2,100,000 Aggregate Principal Amount of Sewer System Revenue Bonds, Series 2013 of the CCUA".

Section 2. TD BANK, NA, Cherry Hill, New Jersey, in its capacity as Trustee for the holders of the CCUA Series 2010- 2013 NJEIT Construction Fund, is hereby authorized to withdraw such monies from the Fund, and to make payment of same, in accordance with the terms hereof and the terms of the attached requisition.

Section 3. This Resolution shall take effect immediately.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, August 15, 2013 at 4:30 p.m. prevailing time.

DATED: August 15, 2013

REGULAR MEETING  
CUMBERLAND COUNTY UTILITIES AUTHORITY  
August 15, 2013

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday, August 15, 2013 in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:

Albert Jones, Chairman  
Sam Boutros, Commissioner  
Harvey Friedman, Commissioner  
Donald Olbrich, Commissioner  
Jerome A. Harris, Engineer  
Robert O'Donnell, General Counsel  
James Quinn, Treasurer  
C. Kenneth Hill, Secretary  
G. Steven Errickson, Director  
A. Michael Fernandez, Deputy Director  
Sandy Acevedo, Business Administrator  
Patti McAllister, Assistant Secretary – Treasurer

Chairman Jones called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led in the flag salute.

Secretary Hill called the roll and a quorum was present. Commissioners Ed Bethea, Angelia Edwards and Vice Chairman Keith Wasserman were absent. Vice Chairman Wasserman is recorded as an excused absence.

Chairman Jones called for a motion to approve the minutes of the Regular Monthly Meeting of July 18, 2013. Motion was made by Commissioner Olbrich, seconded by Commissioner Friedman and was carried unanimously at roll Call.

Chairman Jones called for reports.

## REPORTS

### Director

Director Errickson submitted the July 2013 Discharge Monitoring Report (DMR) for inclusion in the minutes of this meeting.

The Director reported that on July 22, 2013, he and Deputy Director Fernandez along with Cumberland County Freeholder Anthony Surace and other county officials toured Gandy's Beach and Money Island with members of NJ DEP and a representative of the Governor's office. The tour was to review storm damage from hurricane Sandy in hopes to help determine a recovery plan. As reported last month, the CCUA was asked about possible installation of sewer lines connecting to the Bay Shore communities in Cumberland County.

He further reported that he and Deputy Director Fernandez also toured the Alloway MUA on July 23, 2013. Alloway has a sewer system in place that could well suit the needs of the Bay Shore and Cumberland County.

He informed the board that he attended a meeting on August 14, 2013 with Freeholders Surace and Long; mayors from all the Bay Shore towns, as well as many officials from Cumberland County and local government officials in attendance. He stated that he gave a very preliminary report on what it would take to

install sewer service from the Authority to the Bay Shore area. Early cost estimates are a minimum of thirty million dollars and a max of sixty million dollars. Those who attended the meeting were interested and wanted more information. Another meeting has been scheduled for August 22, 2013, at which time Director Errickson and others will present a more formal plan for installing sewer to the Bay Shore communities. It is projected that there will be eighty percent drawings presented, details of pump station locations and various options to choose from. Also a representative from a manufacturing company will be on hand to demonstrate equipment used in this type of system. It was noted that a Public Notice will be published by the County Freeholder Board, so that all can attend and not violate Sunshine Laws.

Director Errickson reported that two Plant Upgrade Projects meetings were held on July 23 and August 14, 2013 to discuss issues concerning the project, such as phasing, schedule cost and safety. The project is now 45 % complete and within budget.

Director Errickson also noted that he has been working with Dale Finch with coordination and sharing of services wherever possible, throughout the County.

On August 5, 2013, the New Jersey JIF inspector Anthony Fragale and Construction Code Inspector 2, Michael Braciszewski of the Bureau of Boilers and Pressure Vessels Compliance, came on site to look at our boilers. After conducting their inspection, both agreed to allow CCUA to proceed with our plan to resolve alleged water/fuel issues. The plan is to first have a certified boiler mechanic adjust the air/fuel mixture. The next step would be to fire up the boiler as soon as the Digester Project is completed and goes back on line, in October 2013. The boiler will be run until April 15, 2014, then shut down. After the boiler is shut down, both inspectors will return to re-inspect the boiler. It was also agreed to have both boilers Hydrostatic tested per their request, as this type of testing has not been done in some time.

He stated that a staff meeting was held on August 7, 2013 to discuss a number of items, including the Digester project, phasing and coordination within the plant, overtime and plant policies.

On August 9, 2013, he also met with the staff on the 2013 Budget Amendments. A committee meeting will be scheduled in the very near future for the Finance and Budget Committee to review and approve these line item changes. The members of this Committee are Commissioners Wasserman, Bethea and Olbrich. This process must be completed and voted on at the September Board Meeting.

Resolution "A" on the agenda authorizes the disposal of surplus property through GOVDEALS.

In continuing his report, Director Errickson stated that the Authority is currently land applying sludge at Cumberland Nursery and hauling sludge cakes to GCUA as needed.

Spectraserv has completed cleaning of the primary digester. However, due to the construction schedule and operational issues related to the infrastructure improvement contract, they will not be able to complete the secondary digester as planned and will need to return. While this will result in additional mobilization charges, the total cost should still be well below the estimated cost, due to the volume of material being less than projected. The total bid was for \$192,000, which included \$12,000 for mobilization / demobilization, the Primary digester cleaning was \$ 57,751.50 including \$ 12,000 for mobilization / demobilization. Assuming the secondary digester will not exceed the quantities of the primary, and incur a second mobilization / demobilization charge, the total cost for cleaning should come in around \$116,500.

Inspection of the digester interior, following the cleaning and removal of the cover, has revealed some areas where unanticipated work may be needed. The primary clarifier coating has been completed and looks good. The contractor has completed the removal of the old aeration panels from the south aeration basin, and is now working on installation of the sludge screw press and demolition of the primary digester cover.

Following removal of the digester cover, it was noted several of the sludge recirculation pipes had accumulated rags and debris; no work on these pipes was included in the construction contract. Our maintenance

staff is presently attempting to clear these pipes. However, given their relative inaccessibility, and the likelihood that similar conditions will be found in the secondary digester, we may need to appropriate additional funds for work on the interior pipes.

Lastly while Buona Vita had shown improvements in their pretreatment since hiring an operator, they are again having oil and grease discharge violations. The latest lab test showed oil and grease over 10,000 ppm; their limit is 150 ppm. We have had a substantial accumulation of grease in the head works and aeration basin, and fouling of dewatering equipment. We will be preparing a violation notice and penalty assessment to go out in September.

The Director also thanked the Deputy Director Michael Fernandez, Business Administrator Sandy Acevedo and Administrative Assistant Patti McAllister for their help with his reports this month.

### **Engineer**

Mr. Harris reported he had attended a meeting on July 18, 2013 with the Director to discuss a Notice of Violation received from the Department of Labor (DOL) relative to the boilers at the Authority's digester facilities. Based on discussions at that meeting, CME prepared a letter to DOL dated July 25, 2013 outlining a plan to abate the alleged violations. We understand that the DOL has accepted the approach described in the letter and Staff will be proceeding with implementing it.

Mr. Harris also reported an inspection of the Authority's wastewater treatment plant and pump stations has been scheduled for August 13, 2013 in order to gather information to be used in updating the Authority's Five Year Capital Improvement Program.

### **Auditor**

Mr. Testa was not required at this meeting and no report submitted.

### **General Counsel**

Mr. O'Donnell stated that he had some conversations with the Director regarding the lawsuit over the clarifier and is waiting for cost estimates so he can prepare the Complaint.

Mr. O'Donnell stated he was available for any questions or concerns by staff and commissioners.

### **Committees**

The Operations/Insurance committee met on Tuesday August 6, 2013. Committee Chairman Boutros stated that the purpose of the meeting was to discuss the renewal of our contract with the JIF Insurance Fund or to change. The Committee also asked for a proposal from the County JIF, will be considered. At this time no commitments have been made.

### **RESOLUTIONS**

RESOLUTION (2573) AUTHORIZING DISPOSAL OF SURPLUS PROPERTY THROUGH GOVDEALS, offered by Commissioner Olbrich, seconded by Commissioner Boutros and carried unanimously at roll call.

RESOLUTION (2574) AUTHORIZING CUMBERLAND COUNTY UTILITIES AUTHORITY'S DIRECTOR TO CONTINUE EXPLORATION OF THE SEWER LINE EXPANSION OF BAY SHORE AREAS OF CUMBERLAND COUNTY, offered by Commissioner Olbrich, seconded by Commissioner Friedman and carried unanimously at roll call.



**Treasurers Report**

Revenue Account	\$ 261,410.48
Operating Account	942,722.60
Petty Cash	500.00
Sensor Account	6,730.22
General Account	1,169,233.74
Plant Reconstruction/Replacement	1,945,549.37
Trust Account	2,696,240.44
Total Cash Position	\$ 7,022,386.85

Treasurer Quinn reported that the bills submitted for payment today for the Operating Account total \$177,185.57. The Authority Chairperson and Secretary have checked the vouchers. The Operating Account has sufficient funds to cover these checks and approval of Resolution B is recommended. The monthly bank statements are available for review if anyone is interested.

RESOLUTION (2575) APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS, offered by Commissioner Olbrich, seconded by Commissioner Friedman and carried unanimously at roll call.

RESOLUTION (2576) A RESOLUTION OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY AUTHORIZING PAYMENT OF CERTAIN COSTS AND EXPENSES FROM THE CCUA SERIES 2010-2013 NJEIT CONSTRUCTION FUND, offered by Commissioner Olbrich, seconded by Commissioner Boutros and carried unanimously at roll call.

**Chairperson's Remarks**

Chairperson Jones thanked the Director and staff for looking to improve the cash position of the Authority, while at the same time, the well being of the Bay Shore communities.

**Commissioners**

Commissioner Boutros asked several questions of the Director about the Bay Shore project and how it would be implemented, and the meeting process with the communities involved in that area. Discussion was raised concerning whether or not the residents will be required to hook up to the system.

**Public**

There being no Public comments, the meeting was adjourned on a motion from Commissioner Boutros.

The next regular Monthly Meeting of the Cumberland Counties Utilities Authority will be held Thursday, September 19, 2013 in the Public Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey at 4:30 pm.

Respectfully submitted,



C. Kenneth Hill, Secretary